

QUALITY POLICY STATEMENT.

Elsym Installations Ltd., are dedicated to the principle of never ending improvements in innovation, product quality, reliability and customer service.

Our principal aim is to always supply to our customers, high quality products and installation services that complies with current electrical standards and legislation within the UK, and meets or exceeds customer requirements.

The establishment of a QEMS is therefore the foundation to establish a company culture centred upon continual improvement.

Our QEMS is based on the requirements of BS EN ISO 9001 & BS EN ISO 14001 and the company is fully committed to fulfilling these requirements. The QEMS provides a framework for risk based approach to thinking, managing opportunities and mitigation of risks and has been developed to enable full integration of in-house, product, industry best practice and client specific requirements.

This in turn improves the overall efficiency of the organisation and supports top management with complaints/defects prevention, customer satisfaction, pursuit of continual improvement and the achievement of the quality and environmental objectives.

Top management will demonstrate leadership and commitment through the implementation of the QEMS, including the formulation, monitoring and measurement of quality and environmental objectives.

This policy will be communicated to all staff and any necessary stakeholders and interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Elsym Installations web site: www.elsyminstallations.co.uk

Top management will review this policy and formulate QEMS objectives during annual management reviews to ensure its integrity, effectiveness and compatibility with the context and strategic direction of the organisation.

Signed:



Garry Fisher.
Managing Director.
15th August 2016.



ENVIRONMENTAL POLICY STATEMENT.

Management of Elsym Installations regards the promotion and preservation of the environment as a mutual objective for Management and employees at all levels.

We are fully committed to protecting and continually improving the quality of our working and local environments. We are committed to working pro-actively with, and communicating this policy to our employees, clients, contractors and all other external parties to achieve a safer, cleaner, healthier and sustainable environment. This will fulfil present and future human and legislative needs.

The objectives of this policy are to:

- Reduce the production of waste and encourage wherever possible it's re-use or re-cycling.
- Encourage greater staff involvement through environmental awareness training, the understanding of environmental issues and continual environmental improvements.
- Encourage staff to become more efficient and sustainable in their use and the preservation of energy.
- Evaluate environmental impacts when considering new products, plant, equipment, buildings and processes.
- Prevent pollution and nuisance.
- Manage the correct, safe and effective disposal of waste materials and products through approved and qualified agencies/providers.
- Maintain the office and surrounding areas in a clean and tidy condition to ensure minimum impact on our customers and neighbours.

Elsym will comply with environmental laws, regulations and other requirements relevant to our business. We will closely monitor our administration, production and site installation processes, to ensure that the company's operations and opportunities are effectively managed and risks mitigated in accordance with the requirements of BS EN ISO 9001 and BS EN ISO 14001.

This policy will be communicated to all staff and any necessary stakeholders and interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Elsym Installations web site: www.elsyminstallations.co.uk

Top management will review this policy and formulate QEMS objectives during annual management reviews to ensure its integrity, effectiveness and compatibility with the context and strategic direction of the organisation.

Signed:



Garry Fisher.
Managing Director.
15th August 2016.



HEALTH & SAFETY POLICY STATEMENT.

The Managing Director and management team of Elsym Installations Ltd regards the promotion and continual improvement of health and safety measures as a mutual objective for Management and employees at all levels.

It is the declared company policy to do all that is reasonably practicable to prevent personal injury and ill health and to protect everyone from foreseeable work hazards within their control, this also includes the public in so far as they come into contact with the company activities.

It is the policy of the company, where it is reasonably practicable to:

- Provide plant, equipment and systems of work that are safe and without risk to health.
- Provide comprehensive information, instruction, training and supervision, ensuring the health, safety and welfare of every employee.
- To maintain a safe and risk-free environment and provide safe means of access to and egress from all works and office areas.
- Provide and maintain a safe and healthy working environment with adequate welfare facilities and arrangements.
- Provide adequate resources to support the implementation of this policy and to aid in fulfilling company Health & Safety objectives.

The Managing Director is committed to complying with The Health and Safety at Work Act, and other supporting relevant legislation and setting or adopting best practice production and product realisation techniques that prevent injury and ill health.

All employees are encouraged to contribute towards the aims of this policy and to making work areas as safe as possible by continually appraising working practices and ensuring that the safest possible methods are adopted in a structured manner.

Employees also have a duty to co-operate in this objective:

- By using any machinery and equipment provided in a safe and efficient manner.
- By working safely & efficiently.
- By reporting any defects to machinery and equipment and incidents that have led or may lead to injury or damage.
- By adhering to safety procedures for securing a safe place of work.
- By assisting in the investigation of accidents with the object of introducing measures to prevent a recurrence.
- By taking a positive attitude to accident prevention, being vigilant at all times to prevent any mishaps however trivial or seemingly improbable and bringing them to the attention of the management for action.

This policy will be communicated to all staff and any necessary stakeholders and interested parties i.e. sub-contractors that may be working on our behalf, and will be available to the public via Elsym Installations web site: www.elsyminstallations.co.uk

Signed:



Garry Fisher.
Managing Director.
11th April 2018.

